



MALAYSIAN ASSOCIATION OF HOTELS  
**PERSATUAN HOTEL MALAYSIA**  
C5-3 Wisma MAH, Jalan Ampang Utama 1/1  
One Ampang Avenue, 68000 Ampang, Kuala Lumpur, Malaysia  
Tel : (603) 4251 8477 Fax : (603) 4252 8477  
E-mail : info@hotels.org.my Website: www.hotels.org.my

Please fill in the form and fax/email it back to the MAH Secretariat at  
03-4252 8477 or membership@hotels.org.my  
ATTN : EN. AZZWA

## UPDATE OF RECORDS (Page 1)

<b>OFFICIAL HOTEL NAME</b>			
HOTEL ADDRESS			NO OF ROOMS
STAR RATING	DATE LAST RATED by MoTour		
TELEPHONE NO.	FAX NO.		
E-MAIL ADDRESS			
WEBSITE ADDRESS			
<b>GENERAL MANAGER / HOTEL MANAGER</b>			
MAILING ADDRESS			
DATE JOINED			
DIRECT LINE	DIRECT FAX		
MOBILE NO.	E-MAIL ADDRESS		
<b>SECRETARY TO GM</b>	DIRECT LINE		
E-MAIL ADDRESS	DIRECT FAX		
<b>OTHER DETAILS</b>			
<b>OWNER</b>			
MANAGEMENT COMPANY			
SALES OFFICE ADDRESS			
SALES OFFICE TELEPHONE NO.		SALES OFFICE FAX NO.	
<b>VERIFICATION</b>			
RECORDS UPDATED BY			
DESIGNATION	HOTEL STAMP		
SIGNATURE OF GENERAL MANAGER			
<b>FOR SECRETARIAT USE</b>			
DATE RECEIVED			
ACKNOWLEDGED BY			
MEMBERSHIP NO	UPDATED ON		



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## UPDATE OF RECORDS (Page 2)

<b>FINANCE DIRECTOR/ MANAGER/ CONTROLLER</b>			
DIRECT LINE		DIRECT FAX	
E-MAIL ADDRESS			
<b>FOOD &amp; BEVERAGE DIRECTOR/ MANAGER</b>			
DIRECT LINE		DIRECT FAX	
E-MAIL ADDRESS			
<b>HUMAN RESOURCE DIRECTOR/ MANAGER</b>			
DIRECT LINE		DIRECT FAX	
E-MAIL ADDRESS			
<b>SALES &amp; MARKETING DIRECTOR/ MANAGER</b>			
DIRECT LINE		DIRECT FAX	
E-MAIL ADDRESS			
<b>PR &amp; COMMUNICATIONS DIRECTOR/ MANAGER</b>			
DIRECT LINE		DIRECT FAX	
E-MAIL ADDRESS			
<b>FRONT OFFICE DIRECTOR/ MANAGER</b>			
DIRECT LINE		DIRECT FAX	
E-MAIL ADDRESS			
<b>SECURITY DIRECTOR/ MANAGER</b>			
DIRECT LINE		DIRECT FAX	
E-MAIL ADDRESS			
<b>TRAINING DIRECTOR/ MANAGER</b>			
DIRECT LINE		DIRECT FAX	
E-MAIL ADDRESS			
<b>OTHERS (IF ANY, PLEASE STATE) DIRECTOR/ MANAGER</b>			
DIRECT LINE		DIRECT FAX	
E-MAIL ADDRESS			
<b>OTHERS (IF ANY,PLEASE STATE) DIRECTOR/ MANAGER</b>			
DIRECT LINE		DIRECT FAX	
E-MAIL ADDRESS			